



LA CROSSE AREA  
REALTORS® ASSOCIATION  
*The Voice of Real Estate in the Greater La Crosse Area*

MAY 2022

- N** North Tour
- S** South Tour
- Open House
- Open House Sabbatical

Check out our website at: [www.laraweb.com](http://www.laraweb.com)  
 Find us on Facebook and Instagram

**Tour Information**  
 Agents can load their own tours and open houses in Flex. If you have any questions, call Ryan at 608-785-7838.

**MLS Tour Boundaries**  
 The dividing line between North and South Tour is I-90  
**Exceptions**  
**North Tour:** Bangor, Burns, Dakota, Dresbach, Hamilton, Holiday Heights, Mayfair Addition, & Monroe  
**South Tour:** Barre, French Island, La Crescent, & Washington

**Open House Deadline Information**  
 \*Must be submitted by 3:00 p.m. on Wednesday  
 \*Punctuation is REQUIRED  
 \*Tribune proof must be revised by Tribune's deadlines!  
 \*Go to [laraweb.com](http://laraweb.com) under Submit Open House Online  
 \*Contact us to make sure all of your emails arrived  
 \*Send photos for new listings to the Tribune at [openhouse@lacrossetribune.com](mailto:openhouse@lacrossetribune.com).

**Numbers & Emails**  
*DSPS : 1-608-266-2112*  
*Legal Hotline: 1-800-799-4468*  
*Metro MLS Helpdesk: 1-800-490-3731*  
*MN Dept. of Commerce: 651-296-6319*  
*Showing Time: 800-379-0057*  
*SUPRA Tech Support: 1-800-545-9601 #1*  
*Trust Funds: 1-888-249-1616*  
*WRA: 1-800-279-1972*  
*Zip Forms Support: 866-693-6767 or 800-610-7997*  
*Char: 785-7837 cgllocke@laraweb.com*  
*Ryan: 785-7838 mls@laraweb.com*  
*Kristal: 785-7744 membershipservices@laraweb.com*

**MLS Photo Submission Policy**  
**When is a photo due?**  
 Once a property is submitted to the MLS, you have 72 hours to submit the photo. (does not include weekend or non-working holiday). If a photo is not received within 72 hours the Broker will be billed \$25 per day until primary photo is uploaded.  
 \*Single Family, Multi-family, Duplex and Condo require a photo. (even if they're Sold Before Print, 1 - party listings, or In-House listings)  
 \*FSBO, Commercial, Vacant Land, and Business photo is not required. (although photos are welcomed)

**New Construction**  
 If the property is New Construction, meaning there isn't a structure yet (defined as siding, windows, and roof), it is very important that you send an email notifying the MLS coordinator - [mls@laraweb.com](mailto:mls@laraweb.com). If no notice, and no photo submitted within 10 days, the Broker will be billed \$12 per listing on the 25<sup>th</sup> of each month until that photo is submitted or correspondence is received explaining that the listing has no structure. If the listing is determined as New Construction, the MLS Coordinator will call once a month to check the status. Once there is a structure, you are required to submit a photo within 10 days.

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8 Mother's Day	9	10	11 WI CE Course 1&2 	12	13	14
15	16	17 New Member Orientation Zoom 9-2	18 	19 WI CE Course 3&4	20	21
22	23	24 WI CE Course 5&6	25 	26	27	28
29	30 Memorial Day Office Closed	31				